



**ZARMA**

ZAMBIAN ARCHIVES & RECORDS MANAGEMENT ASSOCIATION

# 2024 CALENDAR



**ARCHIVES AND RECORDS IN THE GROWING DIGITAL  
AND KNOWLEDGE SOCIETIES IN ZAMBIA AND BEYOND**

# 2024

## ARCHIVES AND RECORDS IN THE GROWING DIGITAL AND KNOWLEDGE SOCIETIES IN ZAMBIA AND BEYOND



### ZARMA

ZAMBIAN ARCHIVES & RECORDS MANAGEMENT ASSOCIATION

## CURATING ZAMBIA FOREVER

“Archives are the bulwark of a free society.”

- Bishop Desmond Tutu

## JANUARY 2024

DECEMBER 2023						
SUN	MON	TUE	WED	THUR	FRI	SAT
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FEBRUARY 2024						
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JANUARY 3 - Stakeholders Engagement

JANUARY 1 - New Year's Day

# 2024

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“Any freedom of information legislation is only as good as the quality of the records to which it provides access. Such rights are of little use if reliable records are not created in the first place, if they cannot be found when needed or if the arrangements for their eventual archiving or destruction are inadequate.”

## FEBRUARY 2024

JANUARY 2024						
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MARCH 2024						
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FEBRUARY 27 to MARCH 1 - National Workshop on E-records Management

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“Besides the CEO, the records manager is one of the few people who has a comprehensive view of the organization’s methods and operations. This knowledge is collected over the years through information audits and policy reviews, giving the records manager keen insight into the routines of regular employees.”

- Rich Lauwers

## MARCH 2024

**FEBRUARY 2024**

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**APRIL 2024**

SUN	MON	TUE	WED	THUR	FRI	SAT
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MARCH 8 - International Women’s Day | MARCH 12 - Youth Day  
 MARCH 29 - Good Friday | MARCH 30 - Holy Saturday

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“The great use of a life is to spend it for something that outlasts it.”

- William James

## APRIL 2024

MARCH 2024						
SUN	MON	TUE	WED	THUR	FRI	SAT
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MAY 2024						
SUN	MON	TUE	WED	THUR	FRI	SAT
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APRIL 11 - Industry and Academia Engagement on Records Management Curriculum in Zambia

APRIL 1 - Easter Monday | APRIL 28 - Kenneth Kaunda Day  
APRIL 28 - Day following Kenneth Kaunda Day which falls on Sunday

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“Archivists are like Mechanics, no one wants to give them money or the time of day until something breaks when they become God’s amongst men.”

- A. Rankin

### MAY 2024

APRIL 2024						
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JUNE 2024						
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MAY 1 - Labour Day | MAY 25 - Africa Freedom Day

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“Modern memory is above all, archival” it relies entirely on the materiality of the trace, the immediacy of the recording, [and] the visibility of the image...”

- Pierre Nora

## JUNE 2024

MAY 2024						
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JULY 2024						
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JUNE 3 to 7 - International Archives Week

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“Records Management is knowing what you have, where you have it, and how long you have to keep it.”

- Rich Lauwers

## JULY 2024

JUNE 2024						
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AUGUST 2024						
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JULY 23 to 26 - 3rd ZARMA National Conference & Elections (Livingstone)

JULY 1 - Heroes' Day | JULY 2 - Unity Day



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"If records management policies and practices are not updated for a digital age, the surge in information could overwhelm agency systems, leading to higher costs and lost records."

- Barack Obama

## AUGUST 2024

JULY 2024						
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SEPTEMBER 2024						
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AUGUST 29 - Webinar on the Access to Information law (ATI) and the E-government Law 29th August

AUGUST 5 - Farmer's Day

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“It is a capital mistake to theorize before one has data. Insensibly one begins to twist facts to suit theories, instead of theories to suit facts.”

- *Sherlock Holmes*

## SEPTEMBER 2024

AUGUST 2024						
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OCTOBER 2024						
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SEPTEMBER 25 - National Workshop on Records Management and Information Governance

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“Glory is acquired by virtue but preserved by letters.”

- *Petrarch*

## OCTOBER 2024

SEPTEMBER 2024						
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NOVEMBER 2024						
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OCTOBER 31 to NOVEMBER 1 - World Digital Preservation Day & World Audio Visual Day

OCTOBER 18 - National Day for Prayer, Fasting, Repentance & Reconciliation

OCTOBER 24 - Independence Day

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“Even if we have bad feelings about our past and it causes a sense of alienation, it belongs to our history. Its benchmarks are stored in the granary of our mind and crucial evaluations for the future cannot be made without consulting the archive of our memory.”

- Erik Pevernagie

## NOVEMBER 2024

OCTOBER 2024						
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DECEMBER 2024						
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"You can tell a lot about an area from its library, and I'd never discount the usefulness of town archives."

- Hester Young

## DECEMBER 2024

NOVEMBER 2024						
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JANUARY 2025						
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DECEMBER 11 - Webinar - Digital Preservation

DECEMBER 25 - Christmas Day